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## Craft effective prompts for Microsoft Copilot for Microsoft 365 (MS-4005)

**ID MS-4005** Prix CHF 870,- (Hors Taxe) **Durée 1 jour**

### A qui s'adresse cette formation

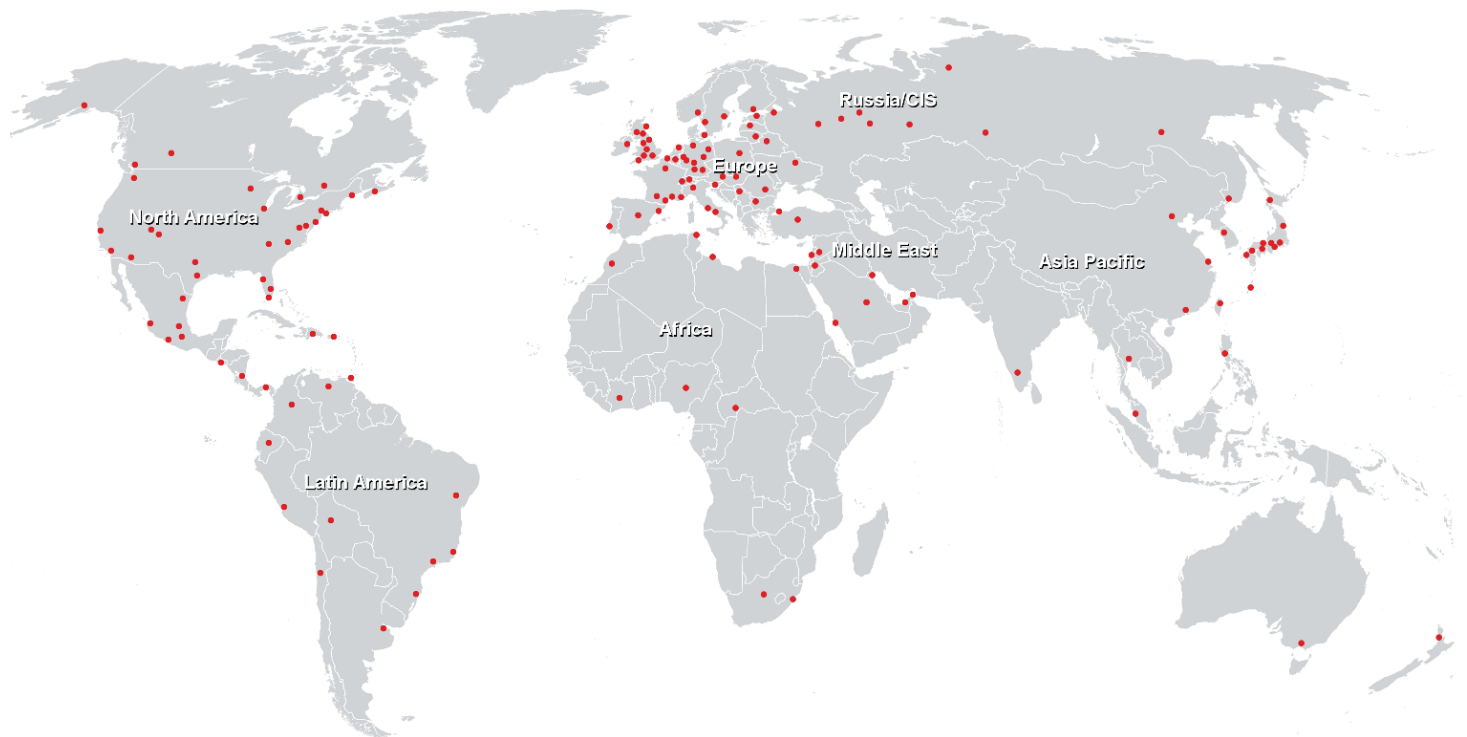
Learners should be familiar working in Microsoft 365 apps like Word, Excel, and PowerPoint. This course is intended for all types of users working with Microsoft Copilot for Microsoft 365.

### Contenu

- Introduction to Copilot for Microsoft 365
- Explore the possibilities with Copilot for Microsoft 365
- Optimize and extend Copilot for Microsoft 365
- Summarize with Microsoft Copilot for Microsoft 365
- Create and draft with Microsoft Copilot for Microsoft 365
- Edit and transform content with Microsoft Copilot for Microsoft 365
- Ask questions and analyze content with Microsoft Copilot for Microsoft 365



Centres de formation dans le monde entier



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