

# Administrative Essentials for New Admins in Lightning Experience

**ID** ADX201 **Price** 3,625.— €(excl. VAT) **Duration** 5 days

## Who should attend

- New system administrators responsible for the setup, configuration, and maintenance of their organization's Salesforce applications.
  - Other groups that would benefit from deepening their knowledge of Salesforce Lightning Experience, including power users, sales operations, and IT managers.
- Object Customizations
  - Managing Data
  - Reports and Dashboards
  - Automation
  - Managing the Support Process

## This course is part of the following Certifications

Salesforce Certified Administrator (SFCA)

## Prerequisites

The prerequisites include a solid understanding of basic Salesforce concepts and functionality, and completion of the following online courses, which are available at [help.salesforce.com](https://help.salesforce.com).

- Getting Started: Navigating Salesforce
- Getting Started: Using the Sales Cloud
- We also strongly recommend you complete the Get Started with Lightning Experience trail in Trailhead to get the most out of this course.

## Course Objectives

- Customize your application, including page layouts, fields, tabs, and business processes in Lightning Experience.
- Learn how security settings created in Salesforce Classic are applied in Lightning. Maintain and import clean data in Lightning.
- Use Lightning features to create high-value reports and dashboards.
- Understand how workflow automation complies with Lightning.

## Course Content

- Getting Around the App
- Getting Your Organization Ready for Users
- Setting Up and Managing Users
- Security and Data Access

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## Training Centres worldwide



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