Implement Retention, eDiscovery, and Communication Compliance in Microsoft Purview (SC-5007)

ID SC-5007 **Price** CHF 870.—(excl. VAT) **Duration** 1 days

Prerequisites

- Basic understanding of data governance and compliance concepts.
- Familiarity with Microsoft Purview and its interface.
- Knowledge of data lifecycle management principles.
- Experience with eDiscovery processes.
- Awareness of communication compliance requirements.

Course Content

Implement and manage retention with Microsoft Purview

- Introduction
- Overview of retention with Microsoft Purview
- Create and configure retention policies
- Create and configure adaptive scopes
- Exercise - Configure static and adaptive retention policies in Microsoft Purview
- Create and publish retention labels
- Apply retention labels across Microsoft 365 services
- Configure event-based retention
- Exercise - Configure retention labels for financial and HR content
- Module assessment
- Summary and resources

Manage records and disposition with Microsoft Purview

- Introduction
- Plan for retention and disposition with retention labels
- Organize retention labels by using file plan
- Create and manage auto-apply retention labels
- Exercise - Auto-apply retention label using a trainable classifier
- Declare records by using retention labels
- Conduct disposition reviews
- Exercise - Configure disposition review for contract retention
- Understand policy and label precedence in Microsoft Purview
- Module assessment
- Summary

Understand Microsoft Purview eDiscovery

- Introduction
- What is eDiscovery?
- Compare the classic and new eDiscovery experiences
- Understand the eDiscovery case lifecycle
- Understand eDiscovery roles and permissions
- Module assessment
- Summary

Create and manage eDiscovery cases

- Introduction
- Configure eDiscovery prerequisites
- Create and manage eDiscovery cases
- Manage case access and permissions
- Configure case settings
- Module assessment
- Summary

Manage data sources and holds in Microsoft Purview eDiscovery

- Introduction
- Understand data sources in eDiscovery
- Select and manage data sources
- Create holds in eDiscovery
- Manage and maintain eDiscovery holds
- Preserve mailbox content and metadata under hold
- Identify and report on mailbox holds
- Module assessment
- Summary

Search for content with Microsoft Purview eDiscovery

- Introduction
- Understand eDiscovery and content search capabilities
- Prerequisites for using eDiscovery in Microsoft Purview
- Create an eDiscovery search
- Conduct an eDiscovery search
- Export eDiscovery search results
- Module assessment
- Summary and resources

Analyze and prepare content in eDiscovery review sets

- Introduction
- Create and manage review sets in eDiscovery
- Search, filter, and view review set content
- Tag and organize content in review sets
- Run analytics on review sets
- Export and reuse review set content
- Use the query report to generate keyword reports (preview)
- Module assessment
- Summary

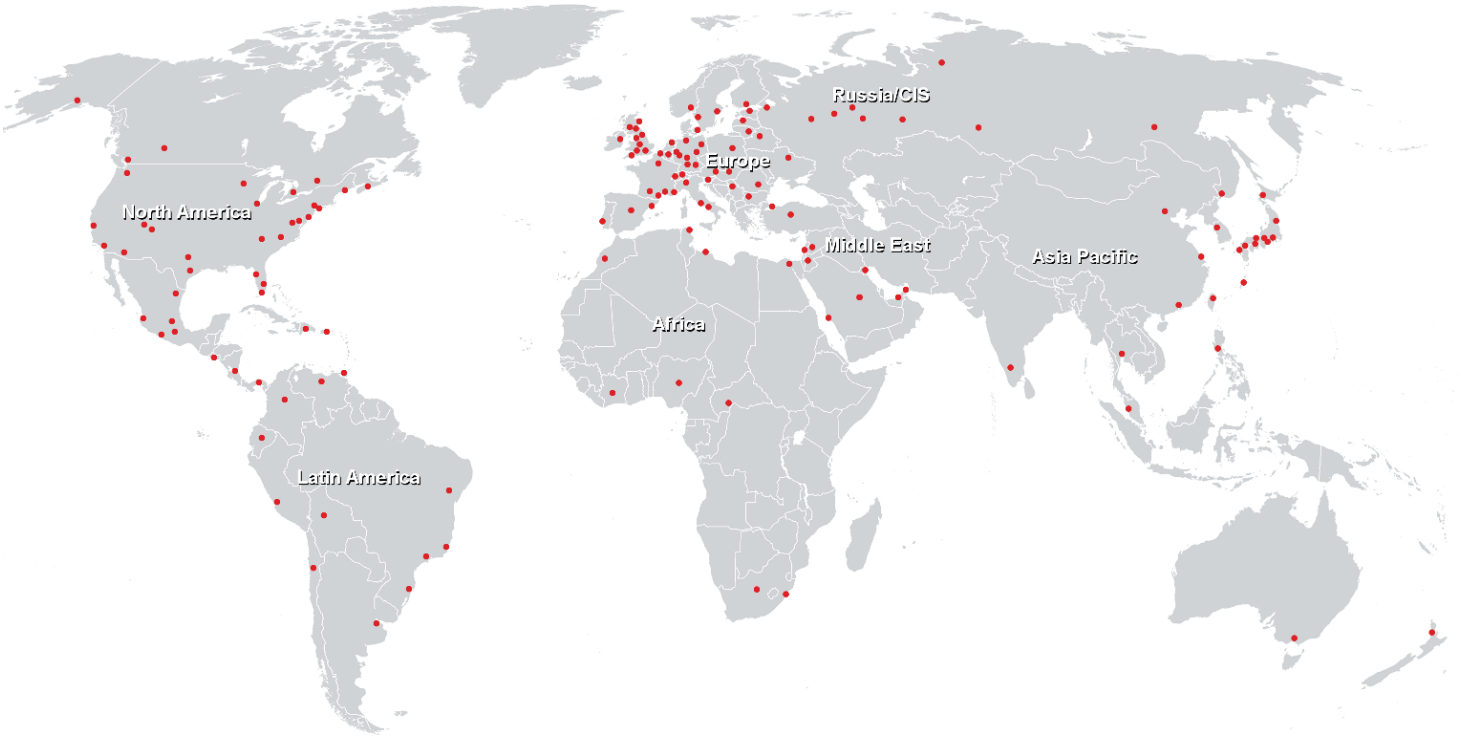
Detect and address communication risks with Microsoft Purview Communication Compliance

- Introduction
- Understand Microsoft Purview Communication Compliance
- Plan for communication compliance
- Understand the Communication Compliance workflow
- Create communication compliance policies
- Investigate and remediate Communication Compliance alerts
- Use Communication Compliance reports
- Detect and manage risky interactions in AI apps
- Integrate communication compliance with SIEM solutions
- Module assessment
- Summary

Implement retention, eDiscovery, and Communication compliance in Microsoft Purview

- Introduction
- Exercise - Create retention policies
- Exercise - Create and publish retention labels
- Exercise - Conduct an eDiscovery search
- Exercise - Create a communication compliance policy
- Summary

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