Gemini for Google Workspace (GGW)

ID GGW   **Price** on request   **Duration** 1 day

Who should attend

Anyone who wants to learn how to use Gemini in Google Workspace to improve productivity and efficiency
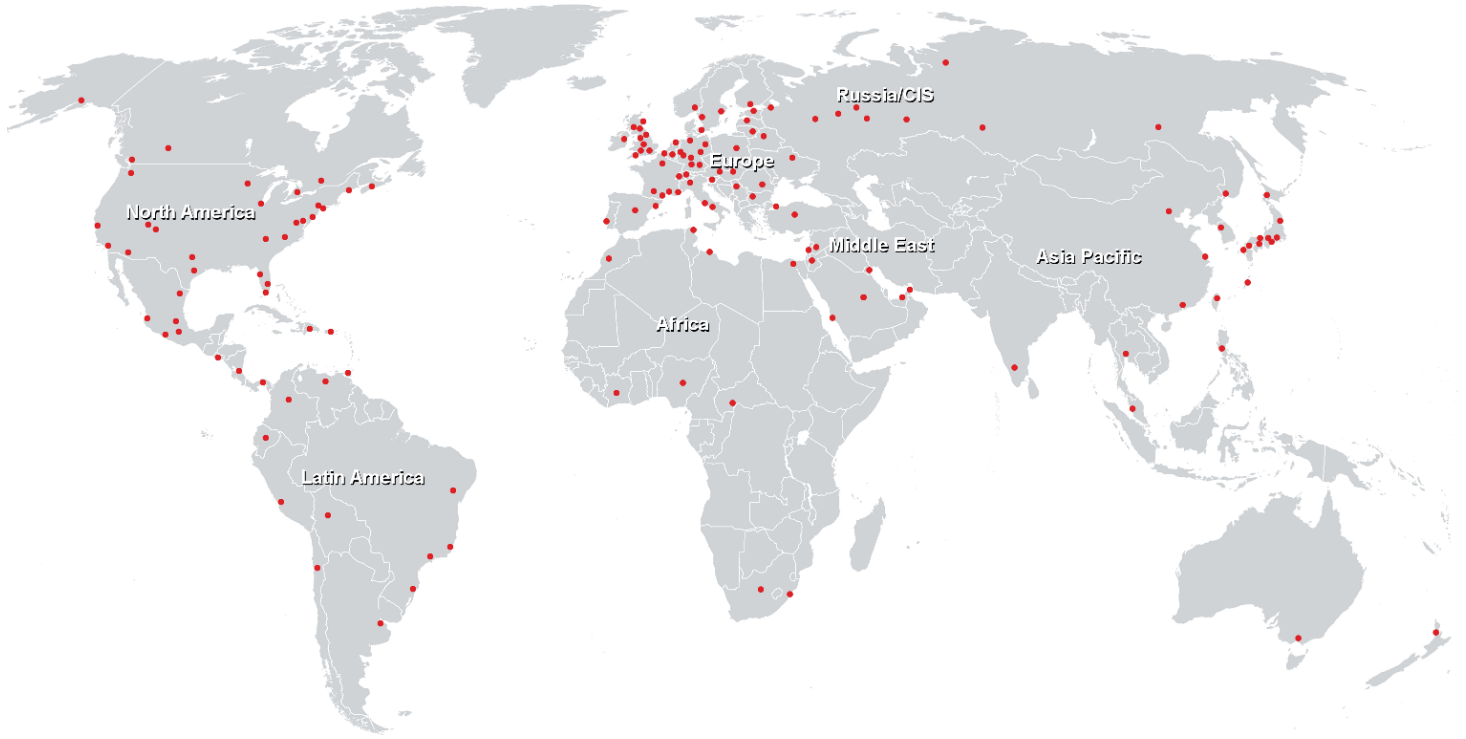
Prerequisites

None

Course Objectives

- Write and refine emails using Gemini in Gmail.
- Develop and refine written content using Gemini in Google Docs.
- Create images with Gemini in Google Slides.
- Create plans and trackers for projects with Gemini in Google Sheets.
- Create custom meeting backgrounds with Gemini in Google Meet.
- Summarize files, search for content, and synthesize relevant information across multiple sources using Gemini in Google Drive.
- Personalize an AI assistant with NotebookLM
- Discover a platform that combines search and AI agents across all enterprise data sources with Agentspace.

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Fast Lane Institute for Knowledge Transfer (Switzerland) AG

Husacherstrasse 3
CH-8304 Wallisellen
Tel. +41 44 832 50 80

info@flane.ch, https://www.flane.ch