

# Google AI Integration for Human Resources - Intermediate (GAIIHRE2)

ID GAIIHRE2 Price on request Duration 3.5 hours

## Who should attend

- Employee Relations Specialists
- Recruiters
- HR Generalists
- HR Managers

## Prerequisites

Basic Google Apps familiarity, Google Workspace skills, Gemini familiarity, basic NotebookLM skills, basic Agentspace knowledge and skills, understanding of Core HR processes, Employee data privacy regulations awareness

## Course Objectives

- Utilize the core features of Gemini to efficiently draft HR communications, job descriptions, and generate onboarding plans.
- Apply advanced Gemini capabilities (Gems) to develop highly customized talent processes and craft proactive talent risk analysis frameworks for strategic HR initiatives.
- Leverage NotebookLM Enterprise to securely query and synthesize information from diverse HR policies and documents for comprehensive insights.
- Automate routine HR tasks and workflows using Agentspace, improving efficiency in areas like reporting and data management.



## Training Centres worldwide



## Fast Lane Institute for Knowledge Transfer (Switzerland) AG

Husacherstrasse 3  
CH-8304 Wallisellen  
Tel. +41 44 832 50 80

[info@flane.ch](mailto:info@flane.ch), <https://www.flane.ch>